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**Risk Assessment (Updated July 2021)**

**Venue: Oasis Academy Mayfield**

**Activity:** Dance Classes **Areas in Use**: Theatre, Drama Studio, Agora, Toilets

**Date:** September 2020 **Assessed By**: Miss S Pickard

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Potential Risk** | **Rooms** | **Who** | **How Serious 1-10** | **How Likely** | **Action** |
| Flooring | All | Students, Parents, Staff |  | 3/5 | Check what type of floor you are using. Is it clean and dry?  Make sure all obstacles are cleared away. |
| Obstacles | All | Students, Parents, Staff |  | 3/5 | Make sure all obstacles are cleared away and chairs staked to the sides |
| Props | Theatre. Drama Studio | Students, Staff |  | 3/5 | Keep in prop box until used, put away afterwards  Ensure distance between students when using. |
| Electrical (Stereo, Ipod) | Theatre, Drama Studio | Staff |  | 2/5 | Keep stereo to one side. All cables out of the way.  Don’t allow students to play with stereo or ipod.  PAT test stereo |
| Lighting | All | Parents, Staff, Students |  | 1/5 | Check lighting is adequate.  Move to another studio or space if not right  Report problems to hub staff |
| Heating / Cooling system | All | Parents, Staff, Students |  |  | Speak to hub staff if not correct, open windows to help ventilation.  Students to bring water to classes in summer  Students to bring warm overlayer to classes in winter |
| Fire & Evacuation | All | Parents, Staff, Students |  | 1/5 | Have detailed Fire evacuation plans  Know your evacuation meeting point  Practise with drills  Keep fire doors closed  Keep fire exits clear  Have emergency contacts / registers  Do all staff have a copy of the evacuation procedures.  Know who your fire marshal is for each day you’re in. |
| Student Safety: Toilets | Agora, Toilets |  |  | 2/5 | Students under 8 to go in pairs unless their parent is present |
| Student Safety: Waiting | Agora, Toilets |  |  |  | Students encouraged to sit outside quietly.  Students to bring warm overlayer while waiting. |
| Student Safety: Acro | Theatre, Drama Studio | Students |  |  | Ensure Acro mats are used at all times.  Ensure Staff present with hands on support while learning  Don’t allow students to practise without staff presence. |

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**Print:** Miss S Pickard

**Additional Covid-19 Assessment**

To include Covid-19 control management and hygiene.

**Assessed by:** Miss S Pickard **Date:**September 2020

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| --- | --- | --- | --- | --- | --- |
| **Potential Risk** | **Room** | **Who** | **How Serious** | **How Likely** | **Action** |
| Distancing | All | Students, Staff, Parents |  | 5/5 | Parents not permitted to stay - **Drop off and Collection ONLY**  Students to dance with spacing, use spots to help younger ones.  Windows open to help ventilation and air flow.  No hands on partner work. |
| Sanitising/Cleanliness | All | Students, Staff |  | 5/5 | All students and staff to sanitise hands at start and end of session.  Staff to wipe down mats and ballet barres in between sessions.  Students to dance with footwear at all times (Ballet, Tap, Jazz shoes)  Students to bring own yoga mat to classes for floor limbering.  Staff to sanitise all door handles, equipment, props and toilets at the end of each evening. |
| Illness | All | Students, Staff |  | 2/5 | If student shows symptoms (however small) they will be isolated and sent home immediately.  If staff show symptoms, they will isolate and all classes will be cancelled immediately. |

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